

Coronavirus: planning for tiered local restrictions at Townsend Primary School

Identification of how the 4 ‘tiers of restriction’ /Lockdown will impact our school and the actions we will take for each one. Updated 23/11/2020

TIER	WHAT IT MEANS FOR OUR SCHOOL	ACTIONS
1	<p>Townsend Primary will remain open for all pupils.</p> <ul style="list-style-type: none"> - Year groups, including staff are placed in ‘bubbles’ isolating from the rest of school. <p>Regular, clear communication & updates for all stakeholders.</p> <ul style="list-style-type: none"> - All stakeholders will be updated regularly. <p>Attendance of all pupils & staff will be closely monitored.</p> <ul style="list-style-type: none"> - Pupils attendance will be recorded & updated at least daily - Regular communication with parents during isolation or illness. <p>Remote Learning will be available for pupils who are isolating</p> <ul style="list-style-type: none"> - Continue to embed on-line learning skills for pupils. - Isolating pupils will receive remote learning within 24-48 hours at the start of a pupil’s isolation 	<p>Year group ‘bubbles’ (see Risk Assessments)</p> <ul style="list-style-type: none"> - Each year bubble for staff & pupils will have separate area of playground, entrance to classroom, toilets, dining area. - All stakeholders adhere to social distancing procedures - Sanitising stations around school, PPE in each classroom & office - Face visors used in dining room. Or by staff interacting with more than one bubble - All staff interacting with parents at the end of the day will wear a face shield.(Nov 2020) <p>Communication</p> <ul style="list-style-type: none"> - Risk assessments identifies covid-19 systems & structures - Staff crib sheet, virtual staff meetings, briefings, and a text messaging service for all school staff updates. Daily actions or changes via calendar - Parent Letters, website, texts, emails, posters, school app & telephone calls update parents regularly. - Pupils have classroom activities and virtual whole school assemblies for updates. <p>Procedures for pupil & staff absence</p> <ul style="list-style-type: none"> - Clear & structured communication to update all stakeholders on actions needed. - Consistent communication ensures all pupils/parents/staff follow procedures for isolating & informing school of absences - A check of pupils by morning playground staff ensures isolating dates are maintained. - Attendance procedures are strictly followed, and all absences recorded. <p>Remote Learning arrangements (see policy)</p> <ul style="list-style-type: none"> - Daily lessons/work are provided for children through Google classroom. Work mirrors curriculum and objectives taught in the classroom. - CPD for all staff will enhance provision for remote learning. - Remote learning policy is followed for each child who is isolating. DFE will be contacted if child isolating does not have access to on-line technology - Activities are differentiated for individual pupils and provision for children with SEN is

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1 Cont-	<p>Free School Meals (FSM) will be available for all eligible pupils</p> <ul style="list-style-type: none"> - Wonde vouchers will be issued for eligible pupils who are isolating. 	<p>overseen by the Senco.</p> <ul style="list-style-type: none"> - Children receive feedback on their work - Secure laptops for the 10 pupils who had paper home learning during last lockdown. Contact DFE for updates re: securing laptops <p>Free School Meal Provision</p> <ul style="list-style-type: none"> - Wonde vouchers will be issued for eligible pupils who are isolating. - Each voucher will cover the cost of a daily FSM.
2	<p>Townsend Primary School will remain open for all pupils</p> <ul style="list-style-type: none"> • We will maintain the same actions and rules as stated by DFE guidance 	<p>Townsend Primary will stay open unless:</p> <ul style="list-style-type: none"> - a 'bubble year group' closes due to a positive covid-19 case. - DFE inform all schools will need to close
	<p>Townsend Primary School will remain open for vulnerable pupils and the children of critical workers</p> <ul style="list-style-type: none"> • We will provide remote education for all other pupils. • FSM pupils will receive WONDE/SUPERMARKET vouchers. • Staffing will be informed by number of pupils • Safeguarding will be robust and contact will be made with every pupil, daily or weekly if not engaged with learning. 	<p>Vulnerable pupils</p> <ul style="list-style-type: none"> - We will strongly encourage vulnerable pupils to continue attending school. To do this, we will - Work closely with parents or carers, contacting them & social worker (if involved) to find out concerns and reasons for not sending their child. - Work closely with Southwark Local Authority. <p>FSM Provision for all those eligible</p> <ul style="list-style-type: none"> - Wonde vouchers will be issued for eligible pupils who are isolating. - Each voucher will cover the cost of a daily FSM <p>Remote Learning</p> <ul style="list-style-type: none"> - Remote learning policy will be followed, ensuring daily activities with marking take place. - Recorded filming of teachers, teaching subjects will take place alongside on-line activities, if full closure in place - Online interaction through google classroom between pupil and teacher/staff member will take place.

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		<p>School Staffing during Lockdown – See Risk assessments</p> <ul style="list-style-type: none"> - Vulnerable pupils will stay in school – following DFE protocol. - Staff who can drive or who are in walking distance of the school will be on-site whilst the community is under lock-down. - A rota system for on-site working will be used to ensure all teachers can carry out remote teaching - 1 Senior Leader, 1 office staff, 2 playground supervisors will be on-site weekly, using a rota system. - Premises Officer will only be onsite when pupils and staff have vacated the building. <p>Safeguarding:</p> <ul style="list-style-type: none"> - Policy followed, with telephone calls, if contact has been lost. - On-line interaction with all pupils & parents - Home visits will take place if families cannot be reached.

Sources

We produced this template based on the following sources (all information is up to date as of 4 September 2020):

- [COVID-19 contain framework: a guide for local decision-makers](#), GOV.UK - DHSC
- [How schools can plan for tier 2 local restrictions](#), GOV.UK - DfE
- [Guidance for full opening: schools](#), GOV.UK – DfE